

PHI BETA SIGMA FRATERNITY INC.
Eastern Regional Conference 2024
April 3rd - April 7th, 2024
“Believe in Unity, Leading the Change”



Conference Registration, Awards, and Citations Packet

Hon. Bro. JR Reeves, 27th Eastern Regional Director
Bro. Elford Jackson, Eastern Regional Secretary

February 18, 2024, Packet Revisions are highlighted herein.

Changed DSC and PBS Submission due date to **March 25, 2024**

Changed Chapter Reports under Committee Appointments to Outstanding Chapter Awards

Updated Prominent Brother Service Award Nomination

Updated Sigma Beta Club Program Highlight Summary

Added Step Show Competition



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

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EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Greetings Brothers of the Mighty Eastern Region:

It is my distinct pleasure to welcome each of you to the City of College Park, Maryland. Known for its academics at the University of Maryland, its connection to education, exploration and for its “Fearless Ideas” campaign. I welcome you to our 2024 Eastern Regional Conference.

The previous two years have been full of exciting changes to our Fraternity and our Region. While COVID is no longer on the front page of the news cycle, it still continues to impact our daily lives as new strains emerge and the long term effects continue to be discovered. We have seen political events that have transpired and forever changed our Democracy. Natural disasters and other weather-related events with global impacts continue to unfold.



Through all of this, Phi Beta Sigma Fraternity, Inc. prevails and our Bond is forever renewed. We continue to honor Brothers that have gone before us and hold their memories high. The Mighty Eastern Region will continue to do the work that impacts, serves, and creates unity within Sigma and our communities.

As we converge in the city of College Park, our conference theme is “Believe in Unity, Leading the Change.” Many of us are well aware of Psalm 133, “Behold how good and pleasant it is for Brethren to dwell together in unity!” When we Bond together in Unity there is nothing stronger. Our Mighty Eastern Region continues to lead the way in producing positive change for both the Region and the Fraternity as a whole. Our community service cultivates, builds, and gives back to the communities in which we serve. We must continue to be present and to support businesses that reflect our values and support our interests. We must continue to be involved in our places of worship and social gathering spots, collaborating with organizations and building relationships for success.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

We will exemplify the high ideals of “Brotherhood, Scholarship and Service” within the city of College Park as we continue to advance the Mighty Eastern Region. At the same time, we will celebrate significant milestones within our Region. We have multiple chapters that have reached either the 50 year or centennial milestone.

The Mighty Eastern Region has an exemplary group of local supporting chapters for this Regional Conference. They represent Washington, D.C., Northern Virginia and Maryland based chapters. I have a special fondness for my chapter, Zeta Chi Sigma for their support and engagement. All of these chapters continue to work closely with the Regional Board to ensure that each aspect of the conference is an event to remember. All involved have committed to provide a conference that educates, engages and serves the city of College Park and beyond.

Our conference provides a variety of amenities for you, your families, and guests. Brothers, I am excited to execute the work of the Eastern Region, while celebrating our Brothers during this Conference.

Fraternally,

Bro. J.R. Reeves
Eastern Regional, Director
Phi Beta Sigma Fraternity, Inc.





EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

GREETINGS MEN OF SIGMA! On behalf of the Region Board, we hope this notification finds you all in good health and spirits. Enclosed you will find the necessary forms for the upcoming 2024 Eastern Regional Conference in College Park, Maryland. Additional materials and information can be found on the internet by going to the following link pbseast.org/erc.

CONFIRMATION LETTER

Registered participants will receive their 2024 Regional Conference Electronic Confirmation Letter within 30 days of receipt of your full payment. Letters will be sent to the email address used to register or sent via United States Postal Service from the Registration Chair upon request. Please contact the Registration Chair, ERC2024.registration@pbseast.org

ELECTRONIC SUBMISSIONS

Chapters are asked to create one electronic submission and submit it in PDF format. Electronic Submissions **exclude the Distinguished Service Chapter nomination**. Subject line should read as follows: ERC2024 {Chapter Name}. Electronic forms will also be available for digital submission. Links to the digital forms will be forthcoming.

Distinguished Service Chapter recommendations are due March 25, 2024, 10 days before the first session, Prominent Brother Service Award candidates are due March 25, 2024, 10 days before the first session, and Resolutions are due 60 days before the Regional Conference, February 3, 2024.

Finally, **ALL** award submissions should include its respective cover letter. Incomplete submissions will not be reviewed and returned.

HEALTH AND SAFETY PROTOCOLS

The Eastern Region of Phi Beta Sigma Fraternity Inc. is concerned with the safety and well-being of all who will attend the conference. All chapters are directed to strictly comply with the Fraternity policies and guidelines. The Fraternity's directives and guidelines as described in the BLUPRINT Membership Database are in addition to applicable local (municipal and state) healthcare guidelines. Note that activities resulting in COVID-19-related claims are not covered under the Fraternity's general liability insurance policy.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

HOTEL INFORMATION

The Hotel Information for the 2024 Eastern Regional Conference is as follows:

The Hotel at the University of Maryland
7777 Baltimore Ave
College Park, MD 20740

Single & Double Occupancy Rate - \$179.00

Suites: Please contact Bro. Ben Alston (bbb@pbseast.org) for more information

[Note: To reserve a hotel room, you must register for the conference first.](#)

PAYMENT OPTIONS

MasterCard, Visa American Express and Discover are acceptable forms of payments. All credit card and debit card payments may require an additional fee and will be completed online via Cvent.com.

REGISTRATION MATERIALS

All Regional Conference materials will be available for pick-up at the Registration Desk. Registered Brothers and guests MUST provide the 2024 Regional Conference confirmation letter and a photo ID to receive their Regional Conference materials. Once on site, a badge will be printed with your name.

REGISTRATION RATE INFORMATION

The 2024 Eastern Regional Conference Rates are below. Various deadlines have been established based on the registration rate. Payments completed online after March 2, 2024, will be processed at the “Late” rate.

[Click Here to register online](#)

Conference Fees	Early Bird	Regular Until - Feb 1	Late Feb 2 - Mar 1
Alumni	\$450.00	\$500.00	\$600.00
Collegiate	\$300.00	\$330.00	\$430.00
DSC/PBS/LM	\$450.00	\$480.00	\$600.00
Guest/Spouse	N/A	\$260.00	\$360.00



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

REGISTRATION REFUND POLICY

Registration fees are eligible for a refund of 50%, provided written notification is submitted to and received via email at erc2024.registration@pbseast.org with a date on before **February 1, 2024**.

REGISTRATION TRANSFER POLICY

Registration funds are transferable from one financial member to another financial member. The policy also covers one registered guest to another guest. Written and signed permission from the transferor to the transferee is required for those transactions. A Brother may transfer his personal registration ONLY. The deadline for transferring of Regional Conference registration is **March 13, 2024**. Any unforeseen circumstances after this date will be reviewed on a case-by-case basis. All Transfer requests should be emailed to erc2024.registration@pbseast.org.

SPECIAL NEEDS ATTENDEES

All business sessions will provide special seating for Brothers with special needs. Registered members requiring assistance please contact us via email: erc2024.registration@pbseast.org, as to the nature of the special accommodations required. This information is needed in order for the Regional Conference Planning Committee to work with the hotel to ensure proper assistance will be provided.

SOUVENIR JOURNAL

Chapters are encouraged to place an advertisement within the Souvenir Journal to advertise, publicize, and/or acknowledge chapter events or milestones. For advertisement information, please refer to the Souvenir Journal Form listed in the packet or visit the conference website.

VOTING DELEGATE FORM (Page 51)

All chapters are **required** to submit the Delegate form for the Eastern Regional Conference 2024 to designate the primary delegate and/or alternate delegate representing their respective chapter. The form must be submitted to the Regional Secretary by the required deadline.

If there are additional questions, please reach out to secretary@pbseast.org

Fraternally Yours,

Elford D. Jackson, II

Eastern Regional Secretary
Phi Beta Sigma Fraternity,
Inc

secretary@pbseast.org



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

A. Philip Randolph Award



Social Action



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____

of

Chapter _____

For The **A. PHILIP RANDOLPH AWARD**

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
on
April 3rd - April 7th, 2024

Recommended by: _____

This award is presented to a brother who has excelled in the area of Social Action.

Nominee packets should include the following:

- Cover Letter
- Letter of recommendation from chapter president
- Summary of brother's Social Action activities or leadership from the conclusion of the 2022 Eastern Regional Conference to March 4, 2024.

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

"Believe in Unity, Leading the Change"

Academic Achievement Award



Education



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____

of

Chapter _____

For the

ACADEMIC ACHIEVEMENT AWARD

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
on

April 3rd - April 7th, 2024

Recommended by: _____ Chapter

Current student (collegiate or graduate) who has a cumulative GPA of 3.5 or better.
Nominees must submit the following for a complete packet:

- Fall 2023 Transcript (Cumulative GPA)
- Cover Letter

Return completed packet by email or file upload (Including this page)

to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

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“Believe in Unity, Leading the Change”

Alain Leroy Locke Award



Complete packet information can be found here
[Alain Leroy Locke Packet](#)



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____

of

Chapter _____

For The

ALAIN LEROY LOCKE AWARD

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
on
April 3rd - April 7th, 2024

Recommended by: _____

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

C. Melvin Patrick Award



Bigger and Better Business



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____
of

Chapter _____
For the
C. MELVIN PATRICK AWARD

Presented at the
2024 Eastern Regional Conference
The Hotel at the at the University of
Maryland College Park, Maryland
on
April 3rd - April 7th, 2024

Recommended by: _____ Chapter

This award is presented to a Brother who has excelled in the area of Bigger and Better Business. Nominee packets should include the following:

- Cover Letter
- Letter of recommendation from their chapter president
- Summary of brother's Bigger and Better Business activities or leadership from the conclusion of the 2022 Eastern Regional Conference to March 4th, 2024.

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Outstanding Chapter Awards





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

OUTSTANDING CHAPTER AWARD FORM

Chapter _____

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
on
April 3rd - April 7th, 2024

Outstanding collegiate and alumni chapters will be judged on the following criteria:

1. Annual Chapter Report submitted by the required deadline.
2. Degree of active participation in Sigma International Programs (CSAF Score).
3. Maximum number of awards will be seven (7) in accordance with the Mission Possible membership levels (i.e. Bronze, Silver, Gold, Diamond, , Sapphire, Platinum Founders).

Chapter Reporting Policies can be found below:

[Guidelines for Outstanding Chapter Awards Competition](#)

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Committee Appointments





EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

REGIONAL CONFERENCE COMMITTEE APPOINTMENT REQUESTS

To Chapter Presidents:

Based on the enclosed committee descriptions, please note below those members of your chapter who are interested in being appointed to a Regional Conference Committee, standing or ad hoc.

Please keep in mind that any brother appointed to a committee must make the commitment to arrive to the conference on Thursday afternoon, as the committee meetings may convene on Thursday through that evening. Any brother appointed will be expected to attend scheduled meetings. While any brother in the region may sit on a committee, please note that *decision-making by a committee is limited to those Brothers appointed by the Regional Director.*

Please understand, due to the size of this region, it may not be possible to honor all requests for appointments to a committee. Brothers are always welcome to attend any committee meeting, whether appointed or not.

Chapter: _____

Chapter President: _____

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.

PLEASE SEE THE NEXT PAGE TO FILL IN FOR RECOMMENDATIONS



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

AWARDS & CITATIONS COMMITTEE: This committee shall be responsible for determining if the Eastern Region is awarding any and all necessary citations.

AUDIT COMMITTEE: This committee shall be composed of three members. Financial records, including expense vouchers, receipts, etc. shall be given to this Committee on the first day of the conference so as to allow the committee time to study the same and report its findings to the conference.

OUTSTANDING CHAPTER AWARDS COMMITTEE: This committee shall be composed of one representative from each state, if possible, represented at the Regional Conference. It shall examine CSAF and Chapter reports submitted by the chapters and shall grade them using the most recent criteria as established by the National Conclave. This committee will select the first, second, and third place collegiate and alumni chapter submissions. It will select awardees amongst both alumni and collegiate chapters based on the Guidelines for Outstanding Chapter Awards Competition.

COLLEGIATE AFFAIRS COMMITTEE: This committee shall be chaired by the Associate Regional Director. It shall meet to discuss issues and concerns of the collegiate Brothers. This committee shall make its report to the conference.

DISTINGUISHED SERVICE CHAPTER RECOMMENDATIONS COMMITTEE: This committee shall be composed of seven members, none of whom shall be members of the same chapter. They shall determine whether all candidates presented for recommendation to the DSC of the Fraternity have been submitted in accordance with the Constitution and By-Laws. They shall consider each Chapter's citation of every proposed candidate, and shall, if necessary, interview any candidate. They may, whenever deemed necessary, verify any statement included in the citation. They shall recommend to the Regional Conference not more than two candidates but need not recommend any.

ELECTIONS COMMITTEE: This committee shall be responsible for coordinating the election process. The Committee will be responsible for roll call and tabulation of votes.

GRIEVANCE COMMITTEE: This committee, composed of not less than nine members, shall review all grievances referred to the Regional Conference by either chapters or members for disposition. It shall review all requests for suspension or expulsion of members and for disciplinary action against chapter and/or members and report its findings and recommendations to the Regional Conference for disposition.



EASTERN REGIONAL CONFERENCE

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“Believe in Unity, Leading the Change”

LAW & REVISION COMMITTEE: This committee, composed of not less than five members, will review all proposed amendments to the Constitution and By-Laws and report its recommendations to the Conference. It shall also compile a listing of approved amendments and cause the same to be published and distributed to all chapters so they may keep the Constitution and By-Laws up to date.

NECROLOGY COMMITTEE (OMEGA CHAPTER): This committee shall be composed of five members. The Necrology committee shall report to the conference all names of brothers who have died since the last meeting of the Regional Conference and shall conduct the Phi Beta Sigma Omega Service at the conference. The chairman of this committee shall cause the names of the brothers so memorialized to be sent to the National Executive Director for inclusion in the National Conclave Necrology Committee Report.

NOMINATING COMMITTEE: The nominating committee shall be composed of seven members, not more than two of whom shall be members of the same chapter. The nominating committee shall consider persons for nomination to every elected office in the region and submit one slate to the regional conference when its report becomes the order of business.

OFFICER REPORTS COMMITTEE: This committee will study the Regional Officer reports submitted and make recommendations to the effectiveness of the reports.

PROMINENT BROTHER SERVICE (PBS) COMMITTEE: This committee shall review all citations sent from chapters nominating individuals. They shall report to the regional conference with the names of all individuals who meet the determined requirements.

RESOLUTIONS COMMITTEE: This committee, composed of not less than three members, shall review all resolutions for consideration by the conference and may on its own motion draw up resolutions for such consideration. such resolution may deal with any matter other than the internal affairs of the Region. Approved resolutions should be noted for implementation at the time of approval. The Resolutions Committee shall be appointed by the Regional Director at least 60 days before the conference. The Resolutions committee shall make its report on the first full day of the conference.

SIGMA ZETA RELATIONS COMMITTEE: This committee is charged with presenting recommendations on how to strengthen the bond between the two constitutionally bound organizations (Phi Beta Sigma Fraternity Inc. and Zeta Phi Beta Sorority Inc.)



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024
“Believe in Unity, Leading the Change”

REGIONAL CONFERENCE COMMITTEE APPOINTMENT REQUESTS (CONT.)

Committee	Brother Name & Card Number	Email Address & Phone Number



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Consecutive Financial Years Form





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

MILESTONE INFORMATION FORM CONSECUTIVE FINANCIAL YEARS

Any brother who is celebrating or has celebrated his 10, 25, 50, 55, 60, or 65 years of CONTINUOUS SERVICE to the Fraternity between May 2022 to April 2024.

Name: _____

Address: _____

City, State, Zip: _____

Phone #: _____ Frat Card No. _____

Chapter Initiated: _____ Initiation Date: _____

Present Occupation: _____

Signature: _____ Date: _____

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Constitutional Amendments Forms





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

REQUEST FOR A REGIONAL CONSTITUTIONAL CHANGE

EASTERN REGIONAL CONSTITUTION

ARTICLE X – Section 1

“The Eastern Regional Constitutional may be amended at the annual Regional Conference by a two thirds majority vote of the delegates to such Regional Conference, provided that any proposed amendment shall have been submitted sixty (60) days before the beginning of the session of such Regional Conference, and provided further that the Regional Secretary shall have sent a copy of such proposed amendments to every financial chapter in the region not less the forty-five days before the beginning of the session of such Regional Conference.”

I/we, _____ of the _____

Region of Phi Beta Sigma Fraternity Inc., wish to amend the _____

Regional Constitution and By-Laws by:

(Circle appropriate number – only one per form):

1. Inserting “certain words” in a “specific” place within the “existing” text.
2. Deleting “certain words” in a “specific” place within the “existing” text.
3. Deleting “certain words” from a “specific” place within the “existing” text and in their place inserting “certain new words”
4. Inserting a new paragraph (which does not now exist) between two existing paragraphs with the subsequent necessary numbering.
5. Deleting existing paragraph with the subsequent necessary renumbering.
6. Substituting an already existing paragraph with an entirely new paragraph.

Present wording in CONSTITUTION _____ or By-Laws _____ : Article _____
_____ ; Section _____ Paragraph _____ : Subsection _____
_____ States the following:



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

REQUEST FOR A REGIONAL CONSTITUTIONAL CHANGE

(Page 2 of 2)

State Proposed Wording:

Indicate Why Amendment is Necessary:

Signature (If from a Chapter, President’s Signature) and card number

Chapter: _____

Location: _____

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: February 3, 2024 @ 5PM EST.

*****Amendments must be approved by a 2/3 vote of Regional voting Delegates*****



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Distinguished Service Chapter Nomination



Please see the following link before the
complete DSC Packet and instructions:

[Complete DSC Packet, Criteria, and Instructions](#)



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Citation of

Brother _____
for the

DISTINGUISHED SERVICE CHAPTER

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park,
Maryland On
April 3rd - April 7th, 2024

Presented By _____ Chapter

Return completed packet by email or file upload (Including this page)

to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

A digital and hard copy are required.

When mailing, please ensure the following:

*****THIS PACKET MUST BE SENT VIA CERTIFIED MAIL*****

*****RETURN RECEIPT REQUESTED*****

Packet Must Be Submitted/Postmarked by: **March 25, 2024**

SUBJECT: Recommendation of Brother _____
for election of the Distinguished Service Chapter



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

TO: The 103rd Eastern Regional Conference (College Park, MD)
Phi Beta Sigma Fraternity Inc.

FOR: Approval and to be forwarded to the Eastern Regional Board for
consideration of the _____ Eastern Regional Conference.

FROM: The members of the _____ Chapter.

The following citation and recommendations include:

1. Biography of the Brother
2. Extra-curricular and community activities.
3. Fraternity activities and achievements (local, regional, & National)
4. Chapter resolutions

This citation and recommendation being submitted with the hope that it will receive favorable action by the Eastern Regional Board and the 2024 Eastern Regional Conference.

Fraternally Submitted,

Chapter President

Chapter Secretary



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

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“Believe in Unity, Leading the Change”

1. Please have a typed biography of the Brother.
2. Please attach a typed list of extracurricular community activities.
3. Please attach a typed list of fraternity activities and achievements (Local, Regional, & National).
4. Please attach a typed resolution, offered from the chapter, in the form of ‘whereas’ and ‘therefore, be it resolved’.
5. Please number all pages and identify the Brother, his chapter, and his region at the top of each page.
6. Please sign this page and attach it to the end of your typed pages.

Dated: _____

Chapter President

Chapter Secretary

7. Regional Endorsement

We, the undersigned, hereby certify that this citation has been

APPROVED / DISAPPROVED ON THIS _____ day of _____, 2024

Eastern Regional Director

Eastern Regional Secretary



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Graduating Sigma Recognition Form





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

GRADUATING SIGMA RECOGNITION FORM

Between Fall of 2022 to Spring 2024

Chapter _____

Brother	Address	Degree/University	Major

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity

145 W. Ostend Street, 6th Floor

Baltimore, MD 21230

secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

James A. Billboard Jackson





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

JAMES A. BILLBOARD JACKSON

The Bigger and Better Business program of Phi Beta Sigma Fraternity, Inc. invites all aspiring entrepreneurs to participate in the Fall 2024 James A. “Billboard” Jackson Entrepreneurial Development Program. Eligible participants will compete for one of two business development grants during the regional competition. The collegiate and alumni winners of the Regional competition will then compete at Conclave 2025 in Tampa, Florida

PLEASE NOTE THE FOLLOWING PROCESS CHANGE:

THE NEW BILLBOARD JACKSON ENTREPRENEURIAL DEVELOPMENT GRANT COMPETITION APPLICATION WILL BE AVAILABLE IN THE FALL OF 2023. THE EASTERN REGIONAL WINNER WILL BE DECIDED IN THE SPRING OF 2024.

FOR MORE INFORMATION EMAIL

EASTERN REGIONAL DIRECTOR OF BIGGER & BETTER BUSINESS

BRO. BEN ALSTON

BBB@PBSEAST.ORG



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Officers Candidates Form





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

REGIONAL OFFICERS CANDIDATES FORM

Name: _____ Card #: _____

Chapter: _____ State: _____

Address: _____

City, State, Zip: _____

Desired Office: (Please Check)

- | | | |
|---|--|--|
| <input type="checkbox"/> Regional Director | <input type="checkbox"/> Vice Director | <input type="checkbox"/> Asst. Director |
| <input type="checkbox"/> Regional Treasurer | <input type="checkbox"/> Regional Secretary | <input type="checkbox"/> Dir. of Social Action |
| <input type="checkbox"/> Dir. of Education | <input type="checkbox"/> Dir. of Bigger & BB | <input type="checkbox"/> Dir. of Publicity |

****Note:** Please refer to your regional constitution for duties of each officer and requirements to fill a particular office. ******

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.

PLEASE NOTE: The nominating committee will interview all prospective candidates on Thursday, April 4, 2024, beginning at 3PM. The chairman will contact all candidates with your specific interview time. Any candidates not present for their interview will be dropped from consideration for the office. The nominating committee will report during Friday's Plenary Session; any candidates not selected by the committee must be nominated from the floor at that time. Voting will take place on Friday April 5, 2024.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Omega Chapter Citation





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

OMEGA CHAPTER CITATION

Between May 2022 and March 2024

Brother

State

Cause of Death

Date of Death

Date of Birth

Place of Birth

Date of Initiation

Chapter of Initiation

Current Chapter

Card#

Next of Kin

Relationship

Address

City, State, Zip

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Prominent Brother Service Award Nomination



BY-LAW SECTION IV – PROMINENT BROTHERS SERVICE AWARDS FOR THE EASTERN REGION

1. The Eastern Region's Prominent Brothers Service Award shall be reserved for members of the Eastern Region who shall have been members of the Fraternity for a minimum of ten (10) years, seven (7) of which they shall have been continuously financial in the Fraternity leading up to the year of consideration, who shall have distinguished themselves in the Eastern Region, their chapters and in their respective communities, and have attended at least five (5) Eastern Regional Conferences.
2. These candidates shall have been recommended for the Eastern Region's Prominent Brothers Service Award by the chapters that the candidates are financial with, provided that the Eastern Region shall not select more than seven (7) candidates at any Eastern Regional Conference. The Eastern Regional Director, with the advice and consent from the Eastern Regional Board, shall appoint a committee of seven (7) who shall be delegates to the conference, none of who shall be members of the same chapter, one (1) whom must be a collegiate, and not more than two (2) of whom shall have received the Eastern Region's Prominent Brothers Service Award, neither of who shall chair this committee.
3. The aforementioned committee shall review the citations, certify as to meeting the constitutional requirements of all candidates recommended to the Regional Conference for the Eastern Region's P.B.S. Award, obtain by personal interview or otherwise such other information regarding the candidates as it deems necessary, and make its report, in writing, to the Eastern Regional Board as to the eligibility of the candidates for the Eastern Region's Prominent Brothers Service Award.
4. Each chapter submitting such a certified and verified citation shall do so by certified mail, return receipt requested or by electronic mail (E-Mail) to the Eastern Regional Secretary and Regional Director not later than ten (10) calendar days prior to the Regional Conference for consideration. This citation, coming from the Chapter President and Chapter Secretary. No chapter shall be allowed to submit, to any Regional Conference, more than one citation for consideration at any Regional Conference.

Note: Per the April 2, 2022 recommendations provided by the Prominent Brother Service Committee at the ERC 2022, the Eastern Regional Board appointed a committee to review and update the rubric to ensure it aligns with the intended spirit of the PBS Award. As such, the revised rubric was released at the Pre-Conference Board meeting held on January 27, 2024, in College Park, Maryland. [PBS Rubric Update](#)



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Citation of

Brother _____
for the

Prominent Brother Service Award Nomination

*Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
On
April 3rd - April 7th, 2024*

Presented By _____ Chapter

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: **March 25, 2024 @ 5PM EST.**

SUBJECT: Recommendation of Brother _____
for election to the Prominent Brother Service Award.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

TO: The 2024 Eastern Regional Conference (College Park, MD), Phi Beta Sigma Fraternity, Inc.

FOR: Prominent Brother Service Award Nomination Approval and to be forwarded to the Eastern Region Secretary for consideration of the 2024 Eastern Regional Conference.

FROM: The members of the _____ Chapter

The following citation and recommendations include:

1. Biography of the Brother
2. Extra-curricular and community activities.
3. Fraternity activities and achievements (local, state, regional, and national)
4. Chapter resolutions

This citation and recommendation are being submitted with the hope that it will receive favorable action by the Eastern Regional Board and the 2024 Eastern Regional Conference.

Fraternally Submitted,

Chapter President

Chapter Secretary



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Prominent Brother Service Award Nomination

1. Please have a typed biography of the Brother.
2. Please attach a typed list of extracurricular community activities.
3. Please attach a typed list of fraternity activities and achievements (local, state, regional, and national).
4. Please attach a typed resolution, offered from the chapter, in the form of ‘whereas’ and ‘therefore, be it resolved’.
5. Please number all pages and identify the Brother, his chapter.
6. Please sign this page and attach it to the end of your typed pages.

Dated: _____

Chapter President

Chapter Secretary

7. Regional Endorsement

We, the undersigned, hereby certify that this citation has been.

APPROVED / DISAPPROVED ON THIS _____ day of _____, 2024

Eastern Regional Director

Eastern Regional Secretary



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Resolution Form





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

RESOLUTIONS FORM

(Attach Additional Sheets if necessary)

WHEREAS,

AND WHEREAS,

AND WHEREAS,

AND WHEREAS,

THEREFORE BE IT RESOLVED,

CHAPTER

DATE

CHAPTER PRESIDENT OR INITIATING BROTHER

MEMBERSHIP CARD NO.



EASTERN REGIONAL CONFERENCE **COLLEGE PARK 2024**

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Sigma Beta Club Program Highlight Summary





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

SIGMA BETA CLUB PROGRAM HIGHLIGHT SUMMARY

*Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
On
April 3rd - April 7th, 2024*

Presented By _____ Chapter

The following clubs will be recognized for their excellence in programming:

- 8-12 years old
- 13-18 years old
- 8-18 years old

Return Completed Packet (including this page) to:

Attn: Bro. [Courteney Souvenir](mailto:CourteneySouvenir@sigmabetaclub@pbseast.org)
sigmabetaclub@pbseast.org

If mailing, please ensure the following

THIS PACKET MUST BE SENT VIA CERTIFIED MAIL

RETURN RECEIPT REQUESTED

Packet Must Be Postmarked by: March 14, 2024

If emailing, packet must be received by: March 19, 2024@ 5PM EST



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

SIGMA BETA CLUB PROGRAM HIGHLIGHT SUMMARY

Name of Club _____

Please Attach group photo, if possible

New Club (since April 2022) _____ Yes _____ No

Age Range _____ 8-18 _____ 8-12 _____ 13-18 _____ Other _____

Does your Club have multiple locations? _____ Yes _____ No. How many? _____

If yes, please list locations. _____

Sponsoring Chapter (if not in name)

Chapter Advisor Brother _____

Advisory Team Brother: _____

Brother: _____

Brother: _____

Additional Advisors _____

List the names of Graduate chapter members that were previously members of the Sigma Beta Club.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Is one of the Advisors a member of Sigma Beta Clubs of the Eastern Region on Facebook? (If so, name of Advisor)

Is one of the Advisors following **SBC_East** on X-Twitter? (If so, name of Advisor and twitter account)

Is one of the Advisors following the National Sigma Beta Club Foundation on Instagram? (If so, name of Advisor and Instagram account)

Club Officers (if applies) – Please attach more if applicable.

Name	Grade



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Club Members (alphabetical with Grade) – Please attach more if applicable.

Name	Grade

Chapter Officers do not have to be repeated in this section.

Name	Grade



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

When has the Club brought in new members?

___2024___2023___2022

Graduating Members since 2022

	Elementary	Middle	High School
#			

Has the Club implemented Rise and Thunder since 2022?

___Yes ___No

If yes, please give Membership Category Breakdown

	8-12	13-18
Member		
Rise		
Command		
Lightning		
Thunder		

Has the Club done any of the National Sigma Beta Programs since 2022?

___Yes ___No

If not, please move to Program Highlights.

If yes, which ones and how many times? _____



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

	One-time event	Recurring event	Number of times	Any media coverage or article
Academic Enrichment and Mentoring				
Childhood Obesity				
Community Service				
Job Training, Saving and Investment				
Sigma Against Teenage Pregnancy Plus				

Program Highlights (April 2022 – February 2024)

1. If you are a new Club, your chartering ceremony counts as an activity.
2. Descriptions are to be no more than 45 words long.
3. One photo per highlight is only necessary.
4. If a school or newspaper article was written and submitted, that can be attached in replacement of the description.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Name of Program	Description	PIA submitted

I attest that everything on this summary highlight is indeed true.

Name (Club President or Representative)

Name (Club Advisor)

To be considered for awards or recognitions, Program Highlight Summary with Cover Sheet are due electronically to the SBC Regional Coordinator by Monday, March 19th by email, sigmabetaclub@pbseast.org.

Clubs must be in good financial standing with the National Sigma Beta Club Foundation.

Sigma Beta Club Program Highlight & Summary
2024 Eastern Regional Conference
College Park, Maryland

Brother Courtney Souvenir, Eastern Regional Sigma Beta Club Foundation
Brother Duane Lewis, International Coordinator, Sigma Beta Club
Brother Ian Heisser, Chair, National Sigma Beta Club Foundation



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Developed by Brother Brandon R. Brown, Nu Sigma (2012)

Sigma Man of the Year





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____
of _____

Chapter _____
For the

SIGMA MAN of the YEAR AWARD

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
On
April 3rd - April 7th, 2024

Recommended by: _____

This award is recognizing a brother whose contribution to his chapter has an immeasurable impact. The packet should include:

- Cover Letter
- Letter of recommendation from chapter president
- Sigma Biography

Return completed packet by email or file upload (Including this

page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Voting Delegate Form





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

VOTING DELEGATE FORM

Chapter: _____

State: _____

Primary Delegate: _____

Card # _____

Alternate Delegate: _____ Card # _____

Chapter President Signature & Membership Card # _____

Chapter Treasurer Signature & Membership Card # _____

NOTE: Your delegate and your alternate delegate must be financial in order to participate in the conference and vote on behalf of your chapter. Likewise, all chapter assessments must be paid and cleared by the International HQ for your chapter to be seated. FAILURE IN ANY OF THESE REQUIREMENTS WILL RESULT IN THE REGIONS' REFUSAL TO SEAT YOUR DELEGATE AND/OR ALTERNATE DELEGATE ON THE CONFERENCE FLOOR.

Return completed packet by email or file upload (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.

DO NOT WRITE BELOW THIS LINE

Delegate	Financial	Non-Financial	Date
Received: _____			
Alternate	Financial	Non-Financial	
State: _____			
Chapter Tax	Paid	Not Paid	#Financial Mem. _____

Confirmed By: _____



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Walter M. Clarke Award





EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Recommendation of

Brother _____
of _____

Chapter _____
For the _____

WALTER M. CLARKE AWARD

Presented at the
2024 Eastern Regional Conference
The Hotel at the University of Maryland
College Park, Maryland
On
April 3rd - April 7th, 2024

Recommended by: _____

This award is presented to a Collegiate Brother who exemplifies leadership as shown by Walter M. Clarke. The packet should include:

- Cover Letter
- Letter of recommendation from the chapter president
- Sigma resume.

Return completed packet by email or file upload (Including
this page) to: Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Packet must be emailed or uploaded via digital form by: March 4, 2024 @ 5PM EST.



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Competition





EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Competition

Dear Brothers in Sigma,

On behalf of the Eastern Region of Phi Beta Sigma Fraternity Inc., we would like to invite you to participate in our 2024 Eastern Regional Conference Step Show and After Party. The regional board, local chapter, and conference chairs are working hard to put together a great event for the evening. The show will take place on Friday, April 5, 2024, on the Conference Level of The Hotel at the University of Maryland, College Park, Maryland. The event will begin promptly at 7:00 pm and the show is scheduled to end around 10:30 pm. Immediately following the show, the after-party will continue until 12:00 am. The first-place Sigma step team will receive registration and fully covered hotel accommodations with a partial stipend for travel to Conclave 2025 in Tampa, Florida, second place \$500 and the third-place team will receive \$250.00.

It is recommended that you respond as soon as possible. It is anticipated that many teams will wish to compete. We intend to solicit entries from those active Chapters in the region. To compete in the show, your step team must complete and return the registration form. The completed form can be sent electronically to jejackson1914@gmail.com or by mail the mailing address listed below. The registration form must be received electronically or postmarked by Wednesday, March 20, 2024, to be valid. If mailing, please send materials (Including this page) to:

Eastern Region of Phi Beta Sigma Fraternity
145 W. Ostend Street, 6th Floor
Baltimore, MD 21230
secretary@pbseast.org

Attached, you will find a detailed list of judging criteria and guidelines for this year's step show. Once your information is in, your contact person will receive a confirmation letter via email. If you have any questions, please feel free to contact the Regional Conference Step Show Chair, the Esteemed Bro. Jared Jackson jejackson1914@gmail.com.

We look forward to your response and participation.

Sincerely,

Esteemed Bro. Jared Jackson, Step Show Chair

Bro. Teon Frazier, Associate Regional Director



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Terms and Conditions

The Eastern Regional Conference 2024 Step Show Competition will consist of collegiate step teams from the Eastern region. The representatives will compete for the opportunity to compete at the Conclave 2025 International Step Show Competition Championship. The competition will be held on Friday, April 5th, 2024. To ensure that the event is a success, the following are guidelines for competing.

1. A registration form must be filled out, scanned, and sent via email to the step show committee chair no later than March 20th, 2024. The goal is that the winning team represents the Eastern region at Conclave in 2025.
2. A refundable \$50 deposit is required from all teams. This deposit will be refunded to the original form of payment following the completion of the Eastern Regional Conference. Refunds are contingent upon a team's participation in the step show.
3. There is a mandatory meeting on Friday, April 5th, at 6pm. A representative from your chapter MUST be present at this meeting. There will be a scheduled practice/run-through for the show.
4. Each team is allowed two stage managers to assist with props and music. The participating Chapter must have a delegate registered for the conference and at least one member on the step team who is not a delegate must be registered for the conference. All fraternity members on the step team or manager team must be financial members of the organization. Failure to follow this rule will result in immediate disqualification.
5. A package will be distributed to each chapter/team including (1) the rules of the contest, and (2) judges rating form.

PRIZE WINNINGS

Conclave Funding	1st place
\$500	2nd Place
\$250	3rd Place



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Rules

1. The use of profanity and sexually explicit material will result in deductions. The judges will make decisions as to what constitutes profanity or sexually explicit material. Deduction decisions will be made at the discretion of the judges.
2. Each step team will have a minimum of 5 people and a total of 15 minutes to perform, including introduction and exit. The clock starts when the first member steps in full view of the judges in synchronous with the music and vocal elements.
3. Five points will be deducted for teams over 15 minutes.
4. The highest score wins the competition.
5. All music must be sent to **jeackson1914@gmail.com no later than March 20th, 2024**. A person may be assigned to instruct the sound person during the performance. The DJ is not responsible for any music that is not properly recorded or played in specific segments/sequences.
6. No pyrotechnic or weapons will be allowed. Any special equipment request should be specified to the Regional Conference 2024 Step Show Committee Chair.
7. All teams (including stage managers) must consist of recognized financial members of the Fraternity as prescribed in the constitution and bylaws. At least ONE member of the team must be registered for the conference.
8. In the event of a tie, each team will face-off together on stage with a pre-rehearsed stroll performance that is not to exceed five (5) minutes that will be judged on three criteria:
 - Enthusiasm
 - Creativity
 - Synchronization
9. Any team that does not comply with the rules and regulations will receive a deduction in scores and/or be disqualified.
10. Each team must sign a performance waiver. If the waiver is not signed, the team will not be allowed to participate.
11. The order of the show will be determined by a random drawing, which you will receive with confirmation. The order will be determined by drawing once all applications have been collected by Bro. Teon Frazier, Associate Regional Director and Esteemed Bro. Jared Jackson, Step Show Chair.



EASTERN REGIONAL CONFERENCE

COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Judging Criteria

Step Teams will be allowed 15 minutes on stage to achieve a maximum of ten (10) points per criteria and a maximum of one hundred (100) points in total. The crowd engagement criteria will consist of a live poll from the audience that will take place at the end of the performance.

CRITERIA	POINTS
Enthusiasm	10
Originality/Creativity	10
Vocal Clarity and Projection	10
Costume	10
Traditional Step	10
Complexity	10
Precision	10
Crowd Engagement	10
Showmanship	10
Overall Performance	10
TOTAL:	100



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Step Show Judging Sheet

Time: _____

Team Name: _____

CRITERIA	POINTS (Circle One)
<i>Enthusiasm</i> Is the team excited? Facial expressions present, in character and energized for the show?	1 2 3 4 5 6 7 8 9 10
<i>Originality/Creativity</i> Are formations movements new and non-repetitive? Innovative and enticing theme, music, and/or media?	1 2 3 4 5 6 7 8 9 10
<i>Vocal Clarity and Projection</i> Can the team be heard throughout the venue?	1 2 3 4 5 6 7 8 9 10
<i>Costume</i> Are the costumes tailored, clean, and team members' outfits matching? Do they hold together throughout the show?	1 2 3 4 5 6 7 8 9 10
<i>Traditional Step</i> Does the team make reference to the history of the organization?	1 2 3 4 5 6 7 8 9 10
<i>Complexity</i> Is the routine difficult? Is the audience entertained/standing on edge for more? There is no repetition.	1 2 3 4 5 6 7 8 9 10
<i>Precision</i> Does the team move as one solid and fluid unit?	1 2 3 4 5 6 7 8 9 10
<i>Crowd Engagement</i> At the end of the performance, a live poll, noise response of the teams will take place.	1 2 3 4 5 6 7 8 9 10
<i>Showmanship</i> Does each performer face the crowd when commanding the attention of the audience?	1 2 3 4 5 6 7 8 9 10
<i>Overall Performance</i> Your Overall assessment of the team's performance.	1 2 3 4 5 6 7 8 9 10
<i>SUBTOTAL:</i>	
<i>TOTAL DEDUCTIONS:</i> Profanity? – 5 Points / Over time limit? -5 Points / Demeaning of Greeks or Women? -5 Points	
<i>TOTAL</i> (Subtotal minus Deductions)	



EASTERN REGIONAL CONFERENCE COLLEGE PARK 2024

April 3, 2024 – April 7, 2024

“Believe in Unity, Leading the Change”

Registration Form

DATE: _____ NUMBER OF PARTICIPANTS _____

TEAM / CHAPTER NAME _____

Primary Contact _____ Member # _____ Phone _____

Secondary Contact _____ Member # _____ Phone _____

Step Master _____ Member # _____ Phone _____

Step Master E-Mail _____

Performers / Member #

1 _____ 8 _____

2 _____ 9 _____

3 _____ 10 _____

4 _____ 11 _____

5 _____ 12 _____

6 _____ 13 _____

7 _____ 14 _____

Managers

1 _____ 2 _____

I certify that all participants are financial members of _____ chapter and have read and fully understand the rules of the competition.

Chapter President Signature

Step Master Signature
